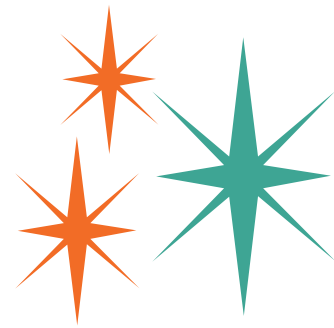


PARTY PLANNING FOOD & DRINK CALCULATOR



FOOD			
	6 Guests	10 Guests	25 Guests
Appetizers	36	60	150
Main Dish/Sandwich	9 servings	15 servings	38 servings
Salad (potato, bean, pasta, etc.)	6 cups	10 cups	25 cups
Salad	9 cups	15 cups	38 cups
Snack mix/Chips	6 cups	10 cups	25 cups
Dip	1.5 cups	2.5 cups	6.25 cups
Cake	6" round	8" round	12" round
Ice Cream	1/2 gal.	1 gal.	3 gal.
Cookies	18	30	75

DRINKS			
	6 Guests	10 Guests	25 Guests
Wine: 750 ml bottle (~ 5 glasses)	3	5	14
Champagne: 750 ml bottle (~ 6 glasses)	1	2	5
Beer: 12 oz. can/ bottle	15	24	63
Tequila, gin, rum, vodka - 750 ml bottle	1	2	4
Mixers - soda, tonic, ginger ale	1 liter each	4 liters each	9 liters each
Soda: 12 oz. can/ bottle	12	20	50
Water: 12 oz. bottle	12	20	50
Lemonade/punch/tea	2 qts.	1 gal.	2 gal.
Ice	3 lbs.	5 lbs.	13 lbs.

PARTY PLANNING CHECKLIST



Serveware

- Plates - Dinner
- Plates - Dessert
- Glasses/Cups
- Silverware
- Serving Utensils
- Napkins

Seating

- Tables & Chairs
- Serving tables
- Gift table
- Tablecloths
- Centerpieces
- Serving table decorations

Drinks

Adults:

Kids:

Ice

Entertainment

- Music
- Photo Wall
- Performers:
 - Face Painter
 - Character actor
 - Magician
 -

Decorations

- Theme:
- Directional signs

Food

Activities

- Games:
- Equipment:
- Prizes:

Miscellaneous

- Invitations
- Thank you cards
- Hand sanitizer
- Garbage bags
- Extra toilet paper!
- Take home containers
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Party Favors

- Tabletop favors
- Goody bags
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